

**WEMYSS BAY COMMUNITY ASSOCIATION COMMITTEE MEETING  
WEDNESDAY 1<sup>ST</sup> SEPTEMBER 2004 at 7.45pm**

**Present:** Kirsty Donnelly  
Iain Buchan  
Finlay McFee  
George Anderson  
Ian Dyer

**Welcome**

Kirsty Donnelly in the chair, welcomed everyone to the meeting and thanked everyone for attending and giving their support. Kirsty introduced herself for anyone who didn't already know who she was and explained that she was the Chairperson and Letting Secretary of the Community Centre, Kirsty further advised that the Community Centre is one of the busiest and most successful Centres in Inverclyde. Kirsty advised that the Centre is in use almost every morning, afternoon and evening by various groups including Nursery, Tiny Tots, Rainbows, Brownies, Guides, Judo, Karate, Bible Club, Youth Clubs, Drama Club, Ardgowan Football Development, Sunday School and the Dance School. Kirsty then introduced the other members of the Committee – Iain Buchan as Vicechair, George Anderson as Secretary and Finlay McFee as Treasurer. Ian Dyer was also present as representative from the Council to assist with the proceedings and was Deputy Chair of the meeting.

Kirsty gave a brief overview of the scope of the Association, including the Village News and Gala Day – giving a special thanks to Ken & Elia Roberts who deal with all editorial and advertising and to Annmarie Cockburn who has taken over distribution of the Village News and for her role as Gala Day Co-ordinator. Kirsty also confirmed that Annmarie had offered to continue in her role as Gala Day Co-ordinator. Kirsty then thanked Lorraine McFee who for the past four years has sent out all advertisers' invoices.

**Committee Members**

Kirsty then advised that the reason for this evening's meeting was that the Association was at risk of closing. It was then further explained that as a registered charity the association is obliged by law to have a properly constituted Committee consisting of Chairperson, Vicechair, Secretary and Treasurer and no more than 4 elected Committee members and also representatives of any of the Association's user groups. Kirsty advised that herself and Iain Buchan were willing to carry on in their roles as Chair and Vicechair but that at present the Association required a new Treasurer, as Finlay, who has served in this capacity since December 2000, indicated some time ago of his intention to retire (although to remain in an advisory position for the new Charities Reforms). In addition, the Committee also required a Secretary as George Anderson, who had been Secretary for the last four years, had recently undergone major surgery and was awaiting further surgery within the next month and had decided with regret that he was no longer well enough to continue in his role. It was explained that the aim of the meeting was to gather support and identify people willing to become involved in the Committee either as Committee members or to represent some of the user groups who use the Community Centre or simply people who can help out every now and again. This could be anything from joining a rota to putting the bouncy castle down after parties, helping out with various aspect of the Gala Day or funding raising all of which is required to make our Gala successful through to someone with an electrical, plumbing or joinery

background able to help if required. Kirsty advised that the Committee meet on the first Wednesday of every month in the Inverkip Hotel.

Kirsty advised that one person had come forward as Secretary and that for the position of Treasurer two people had shown an interest and it had been decided that the job would be split with the Treasurer dealing with all transactions and the Assistant Treasurer dealing with all invoicing. Kirsty then advised that herself and Iain would now stand down and Ian Dyer would take over the meeting and conduct the nominees for the posts discussed.

### **New Committee Members**

Ian Dyer then took charge of the meeting and thanked everyone for turning out. Ian advised that he was here to deal with the formalities of the evening. First of all for the position of Chair – Kirsty again offered her services and was proposed by Annmarie Cockburn and seconded by George Anderson. Iain Buchan also offered his services again for the position of Vicechair and was proposed by Allison Battley and seconded by Ken Roberts. Ian advised that for the position of Treasurer two people had shown an interest and, as advised earlier by Kirsty, it had been decided that the position would be split with Stephen McFeeley as Treasurer and Pamela Noble as Assistant Treasurer both of these positions were proposed by Annmarie Cockburn and seconded by Elia Roberts. The last position was Secretary and Ian confirmed that Elaine Blue had offered her services and was proposed by Jenny Eaton and seconded by Michelle Barrett.

Ian then confirmed that the Committee was now back up and running with all the requisite positions now being filled. As Kirsty mentioned Annmarie will still be involved with the Committee from a fundraising point of view and also Gala Day organiser.

### **Other Business**

The meeting was then handed back to Kirsty who advised that the Committee were now looking for more people to come along to the monthly Committee meetings at the Inverkip Hotel for 1½ to 2 hours. Kirsty advised that the meetings simply discussed anything that had been happening within that month or anything that was coming up – leading up to the gala day or Christmas light switch on etc. The more people involved with the Committee the more potential there is for more social events to be organised. Kirsty asked if there was anyone willing to come along to the meetings as a representative of one of the user groups, ie if your child attends one of the clubs and they don't have a representative then you could certainly come forward. Kirsty advised that one person had put themselves forward as a parent representative of the nursery and advised that what they would do is liaise with the nursery and vice versa - and anything the Committee need the nursery to know, or anything the Nursery need the Committee to know, will be done through this person. Kirsty also advised that John Reid represents Ardgowan Football Development. During the course of the meeting parent representatives came forward for most of the user groups although representatives are still required for the Drama Club and Rainbows – if anyone is interested please contact Kirsty.

### **Next Meeting**

It was agreed that the next meeting would take place on Wednesday 6<sup>th</sup> October 2004 at 7.45pm in the Rogues Room of the Inverkip Hotel.